

GUIDELINE

FOR YOUR APPLICATION



The application process should be as uncomplicated and transparent as possible. Therefore the following notes have been compiled as a small guide:

1 Basics:

COMPLETE APPLICATION DOCUMENTS

- cover letter and curriculum vitae
- diplomas and certificates
- if available, details of interesting projects + public profiles (git)

THE ESSENTIAL

- please only relevant documents for a better evaluation of your skills
- additional qualifications only if necessary for the job offering

NO STANDARD PHRASES

- be authentic
- give us a deeper insight in your personality and the associated passion towards this job

2 Procedure:

E-MAIL

- please send your application exclusively via e-mail to the following address: jobs@EasternGraphics.com

PDF

- summarize all documents preferably in one PDF file
- do not exceed the size of 40 MB

3 Next step:

CONFIRMATION

- we try to send immediately a confirmation of receipt of your application

EXAMINATION

- our specialist teams check your documents carefully
- this will take some time, please be patient

DEFINITE FEEDBACK

- of course we will contact you
- if there is no feedback after 2 weeks, please do not hesitate to contact us

Do you have any questions regarding your application? Feel free to give us a call. We look forward to getting to know you.